

CARFAX

TUTORIAL ESTABLISHMENT

EFL / EAL Policy

English as a Foreign or Additional Language Policy

Issued 10.04.2012

To be updated annually or as appropriate

A significant number of pupils attending Carfax Tutorial Establishment are not native speakers of English, and the Establishment has considerable experience of ensuring that this does not disadvantage them during their studies.

A number of measures are in place to address the needs of EFL/EAL pupils, which begin with the initial assessment procedures which all pupils pass through prior to enrolment. Where necessary these include English language assessment designed to gauge the level of support which pupils will require (in terms of English language tuition). On-going assessment and reporting ensures that such provision is up-to-date and continues to be appropriate and effective.

For further details please see the separate Pupil Assessment Policy, the Special Educational Needs Policy, and the Curriculum Policy

Support might include (but is not limited to):

- Supplementary English language tuition
- Language tuition in preparation for external English language tests (such as IELTS)
- Intensive courses of study focussed primarily on English language (for pupils with little or no English)
- Specialist English tuition (to develop vocabulary required to excel in specific areas, such as law, business, or the natural sciences)

Such tuition is provided by experienced tutors of English language, including teaching staff who have completed relevant training courses (such as Cambridge CELTA or Trinity TESOL).

UKBA English Language Tests

In some cases the United Kingdom Border Agency (UKBA) requires that pupils coming to the United Kingdom show evidence of that their English language ability is sufficient for them to commence their studies. Where applicable, Carfax complies fully with this requirement.

Further details can be found at the following address:

<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/new-approved-english-tests.pdf>